

Worcester County Public Schools

6270 Worcester Highway
Newark, MD 21841
410- 632-5000 (phone)/410- 632-0364 (fax)
www.worcesterk12.com

2017-2018

APPLICATION FOR BUILDING USE

Type of Organization: Nonprofit* School Desired: _____
 Profit**

Name of Organization: _____

Applicant's Name / Person In Charge of Event: _____

Mailing Address: _____

Telephone Number: _____ Fax Number: _____

Type and purpose of event _____

School Equipment Requested: _____

Date(s) and Time(s) Requested: _____, 20____ From: _____ To: _____

_____, 20____ From: _____ To: _____

Youth Sports Program: Yes No

All sponsors of proposed youth sports programs on school property must complete the Statement of Intent to comply with Maryland Guidelines on concussions and other head injuries found on the back of this form.

Admission Charge (if any): \$ _____

<u>AREA</u>	<u>NON-PROFIT*</u>	<u>PROFIT**</u>
Networked/Computer Lab	\$154.00/day X's _____ days = \$ _____	Decided on a Case by Case Basis
Classroom (standard)	\$ 11.00/day X's _____ days = \$ _____	\$ 32.00/hr X's _____ hr(s) = \$ _____
Kitchen	\$ 51.00/day X's _____ days = \$ _____	\$ 72.00/hr X's _____ hr(s) = \$ _____
Cafeteria/Cafetorium	\$ 62.00/day X's _____ days = \$ _____	\$103.00/hr X's _____ hr(s) = \$ _____
Gym (Elem/Mid/High)	\$ 51.00/day X's _____ days = \$ _____	\$103.00/hr X's _____ hr(s) = \$ _____
Gym (SDHS)	\$ 82.00/day X's _____ days = \$ _____	\$154.00/hr X's _____ hr(s) = \$ _____
Mini-Gym	\$ 41.00/day X's _____ days = \$ _____	\$103.00/hr X's _____ hr(s) = \$ _____
Auditorium (High)	\$ 82.00/day X's _____ days = \$ _____	\$494.00/hr X's _____ hr(s) = \$ _____ (\$74.00/hr. over 4/hrs)
Practice/Rehearsal	\$ 37.00/day X's _____ days = \$ _____	\$ 59.00/hr X's _____ hr(s) = \$ _____
Use of Fields	\$100.00/day X's _____ days = \$ _____	
		Rental Charge Subtotal: \$ _____

Custodians/Cafeteria Workers:

Monday - Saturday \$36.00/hr X's _____ hr(s) = \$ _____

Sunday - Holidays \$48.00/hr X's _____ hr(s) = \$ _____

Computer Tech:

\$58.00/hr X's _____ hr(s) = \$ _____

\$78.00/hr X's _____ hr(s) = \$ _____

Personnel Charge Subtotal: \$ _____

Administrative Fee Per Application: \$ _____ 12.00

Grand Total Rental Charge: \$ _____

Signature of Applicant

DATE

Approved by: PRINCIPAL OF SCHOOL

Please Attach Check/Money Order Payable to: *The Worcester County Board of Education* and submit with this application.

(over)

* Nonprofit organizations are ones that have been so recognized by the Internal Revenue Service as 501(c)(3) organizations or similar organizations, such as Optimist, Lion’s Club, Jaycees, Atlantic General Hospital, Community Foundation, United Way, and Methodist Church. The Worcester County Board of Education reserves the right to determine what constitutes a nonprofit organization.

**Profit making organizations are organizations that are not nonprofit organizations as defined above. The Worcester County Board of Education reserves the right to determine what constitutes a profit making organization.

REQUIRED INSURANCE FOR PROFIT MAKING ORGANIZATIONS

\$500,000 Total Liability Each Occurrence
\$500,000 Total Liability Each Aggregate
\$ 50,000 Total Liability Property Damage

The Worcester County Board of Education, in its sole discretion, reserves the right to revoke a permit at any time. Hourly rates and other charges are subject to change by the Board at any time.

STATEMENT OF INTENT
Maryland Guidelines on Concussions and Head Injuries

Effective July 1, 2011 state law requires all recreation and youth sports programs using a public school facility comply with Maryland guidelines for the management of concussions or other head injuries for all participants. With this application the sponsor of the proposed youth sports program confirms the intent to comply with Maryland guidelines for the management of concussions and other head injuries.

Signature

Date