APPLICATION FOR BUILDING USE

Type of Organization:  
- Nonprofit*  
- Profit**

Name of Organization: ____________________________________________

Applicant’s Name / Person In Charge of Event: ________________________________

Mailing Address: _________________________________________________________

Telephone Number: __________________ Fax Number: __________________________

Type and purpose of event ________________________________________________

School Equipment Requested: ____________________________________________________________________________________

Date(s) and Time(s) Requested: ___________________, 20____ From: ________________ To: ________________

______________________, 20____ From: ________________ To: ________________

Youth Sports Program:  
- Yes  
- No

All sponsors of proposed youth sports programs on school property must complete the Statement of Intent to comply with Maryland Guidelines on concussions and other head injuries found on the back of this form.

Admission Charge (if any): $______________________________

<table>
<thead>
<tr>
<th>AREA</th>
<th>NON-PROFIT*</th>
<th>PROFIT**</th>
</tr>
</thead>
<tbody>
<tr>
<td>Networked/Computer Lab</td>
<td>$154.00/day X’s ___ days = $ _____</td>
<td>Decided on a Case by Case Basis</td>
</tr>
<tr>
<td>Classroom (standard)</td>
<td>$11.00/day X’s ___ days = $ _____</td>
<td>$ 32.00/hr X’s ___ hr(s) = $ _____</td>
</tr>
<tr>
<td>Kitchen</td>
<td>$ 51.00/day X’s ___ days = $ _____</td>
<td>$ 72.00/hr X’s ___ hr(s) = $ _____</td>
</tr>
<tr>
<td>Cafeteria/Cafeterium</td>
<td>$ 62.00/day X’s ___ days = $ _____</td>
<td>$103.00/hr X’s ___ hr(s) = $ _____</td>
</tr>
<tr>
<td>Gym (Elem/Mid/High)</td>
<td>$ 51.00/day X’s ___ days = $ _____</td>
<td>$103.00/hr X’s ___ hr(s) = $ _____</td>
</tr>
<tr>
<td>Gym (SDHS)</td>
<td>$ 82.00/day X’s ___ days = $ _____</td>
<td>$154.00/hr X’s ___ hr(s) = $ _____</td>
</tr>
<tr>
<td>Mini-Gym</td>
<td>$ 41.00/day X’s ___ days = $ _____</td>
<td>$103.00/hr X’s ___ hr(s) = $ _____</td>
</tr>
<tr>
<td>Auditorium (High)</td>
<td>$ 82.00/day X’s ___ days = $ _____</td>
<td>$494.00/hr X’s ___ hr(s) = $ _____</td>
</tr>
</tbody>
</table>
| Practice/Rehearsal               | $ 37.00/day X’s ___ days = $ _____| ($74.00/hr. over 4hrs)
| Use of Fields                    | $100.00/day X’s ___ days = $ _____| $ 59.00/hr X’s ___ hr(s) = $ _____|

Rental Charge Subtotal: $______________________________

Custodians/Cafeteria Workers:
- Monday - Saturday $40.00/hr X’s ___ hr(s) = $__________
- Sunday - Holidays $52.00/hr X’s ___ hr(s) = $__________

Computer Tech:
- $62.00/hr X’s ___ hr(s) = $__________
- $86.00/hr X’s ___ hr(s) = $__________

Personnel Charge Subtotal: $______________________________

Administrative Fee Per Application: $12.00

Grand Total Rental Charge: $______________________________

Signature of Applicant __________________ DATE ____________

Approved by: PRINCIPAL OF SCHOOL

Please Attach Check/Money Order Payable to: The Worcester County Board of Education and submit with this application.

(over)
* Nonprofit organizations are ones that have been so recognized by the Internal Revenue Service as 501(c)(3) organizations or similar organizations, such as Optimist, Lion’s Club, Jaycees, Atlantic General Hospital, Community Foundation, United Way, and Methodist Church. The Worcester County Board of Education reserves the right to determine what constitutes a nonprofit organization.

**Profit making organizations are organizations that are not nonprofit organizations as defined above. The Worcester County Board of Education reserves the right to determine what constitutes a profit making organization.

**REQUIRED INSURANCE FOR PROFIT MAKING ORGANIZATIONS**

- $500,000 Total Liability Each Occurrence
- $500,000 Total Liability Each Aggregate
- $50,000 Total Liability Property Damage

The Worcester County Board of Education, in its sole discretion, reserves the right to revoke a permit at any time. Hourly rates and other charges are subject to change by the Board at any time.

**STATEMENT OF INTENT**

Maryland Guidelines on Concussions and Head Injuries

Effective July 1, 2011 state law requires all recreation and youth sports programs using a public school facility comply with Maryland guidelines for the management of concussions or other head injuries for all participants. With this application the sponsor of the proposed youth sports program confirms the intent to comply with Maryland guidelines for the management of concussions and other head injuries.

__________________________________________________________  ________________________________
Signature                                               Date