

Worcester County Public Schools

6270 Worcester Highway

Newark, MD 21841

410- 632-5000 (phone)/410- 632-0364 (fax)

www.worcesterk12.com

2019-2020

APPLICATION FOR BUILDING USE

Type of Organization: Nonprofit* Profit** School Desired:

Name of Organization:

Applicant's Name / Person In Charge of Event:

Mailing Address:

Telephone Number: Fax Number:

Type and purpose of event:

School Equipment Requested:

Date(s) and Time(s) Requested: From: To:

Youth Sports Program: Yes No

All sponsors of proposed youth sports programs on school property must complete the Statement of Intent to comply with Maryland Guidelines on concussions and other head injuries found on the back of this form.

Admission Charge (if any): \$

Table with 3 columns: AREA, NON-PROFIT*, PROFIT**. Rows include Networked/Computer Lab, Classroom, Kitchen, Cafeteria, Gym, Mini-Gym, Auditorium, Practice/Rehearsal, Use of Fields.

Table with 2 columns: Custodians/Cafeteria Workers, Computer Tech. Rows include Monday - Saturday, Sunday - Holidays.

Personnel Charge Subtotal: \$
Administrative Fee Per Application: \$ 12.00
Grand Total Rental Charge: \$

Signature of Applicant DATE Approved by: PRINCIPAL OF SCHOOL

Please Attach Check/Money Order Payable to: The Worcester County Board of Education and submit with this application.

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* Nonprofit organizations are ones that have been so recognized by the Internal Revenue Service as 501(c)(3) organizations or similar organizations, such as Optimist, Lion’s Club, Jaycees, Atlantic General Hospital, Community Foundation, United Way, and Methodist Church. The Worcester County Board of Education reserves the right to determine what constitutes a nonprofit organization.

**Profit making organizations are organizations that are not nonprofit organizations as defined above. The Worcester County Board of Education reserves the right to determine what constitutes a profit making organization.

REQUIRED INSURANCE FOR PROFIT MAKING ORGANIZATIONS

\$500,000 Total Liability Each Occurrence
\$500,000 Total Liability Each Aggregate
\$ 50,000 Total Liability Property Damage

The Worcester County Board of Education, in its sole discretion, reserves the right to revoke a permit at any time. Hourly rates and other charges are subject to change by the Board at any time.

STATEMENT OF INTENT
Maryland Guidelines on Concussions and Head Injuries

Effective July 1, 2011 state law requires all recreation and youth sports programs using a public school facility comply with Maryland guidelines for the management of concussions or other head injuries for all participants. With this application the sponsor of the proposed youth sports program confirms the intent to comply with Maryland guidelines for the management of concussions and other head injuries.

Signature

Date